

**Authorising voting proxies appointed by the company who are bound to the instructions given to them**

Shareholders who have registered will receive, together with their voting rights card a form which can be used to authorise voting proxies appointed by the company. In addition, the form is printed on the next page.

The company offers its shareholders the opportunity to assign proxy rights to proxies designated by the company who are bound to the instructions given to them. They must also submit the record of share ownership and register properly by the deadline in this case. The proxies appointed by the company exercise the voting right based exclusively on the shareholder's instructions. Granting authorisation to voting proxies appointed by the company, its revocation and the issuance of instructions must be made in text form.

If you wish to authorise and instruct the company's proxies, please use the form "Authorising voting proxies appointed by the company".

**Transmission by post or email**

From the time the Annual General Meeting is convened, the following address will be available for the transmission of proof of authorisation and the revocation of proxies:

Leifheit AG  
c/o Link Market Services GmbH  
Landshuter Allee 10, 80637 Munich, Germany

or by email to: [inhaberaktien@linkmarketservices.de](mailto:inhaberaktien@linkmarketservices.de)

Shareholders, who wish to authorise proxies appointed by the company before the Annual General Meeting, should send the completed form to the aforementioned address to be received by no later than the end of day [24:00 CEST] on Tuesday, 24 May 2022 (time of receipt).

The revocation of authorisation and changes to instructions should also be sent in the aforementioned ways by the end of day [24:00 CEST] on 24 May 2022 (time of receipt). After this date, a revocation or change of authorisations and instructions, even during the Annual General Meeting until the point of time determined by the chairperson of the meeting in the context of the voting, is possible via the AGM portal.

**Transmission electronically via the AGM portal**

Shareholders also have access to the AGM portal online at [agm.leifheit-group.com](http://agm.leifheit-group.com), which can be used to issue and change authorisations and instructions for proxies designated by the company until the point of time determined by the chairperson of the meeting in the context of the voting during the virtual Annual General Meeting.

**Hotline**

For questions, members of our AGM hotline are available on +49 89 21027-222 from Monday to Friday – excluding German holidays – from 9:00 a.m. to 5:00 p.m. (CEST).

- please transfer data from the voting rights card -

Voting rights card number: \_\_\_\_\_  
 Name, first name: \_\_\_\_\_  
 Residence: \_\_\_\_\_  
 Phone number for any questions: \_\_\_\_\_

## Authorising voting proxies appointed by the company

I/We authorise the proxies of Leifheit AG, Ms. Daniela Gebauer and Mr. Michael Werneke (both employees of Link Market Services GmbH, Munich), each individually, with the right of sub-authorisation and under release from the restrictions of section 181 BGB (German civil code), to represent me/us, disclosing my/our name in the list of attendees, at the Annual General Meeting of Leifheit AG on 25 May 2022 and to exercise the voting right for me/us according to my/our following instructions.

I/we authorise the proxies to vote on my/our behalf:  
 For all proposals announced in advance of the meeting in the purpose of the administration.

or

I/we give individual voting instructions as follows:

| Agenda item<br>(check only one field at a time)  | yes                      | no                       | Abstention               |
|--|--------------------------|--------------------------|--------------------------|
| 2 Appropriation of the balance sheet profit  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3 Approval of the actions of the Board of Management members for financial year 2021   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4 Approval of the actions of the Supervisory Board members for financial year 2021   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 5 Election of an auditor for the annual financial statements and the consolidated financial statements for financial year 2022, as well as the auditor on the possible review of interim reports | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 6 Approval of the remuneration report for financial year 2021  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 7 Approval of the remuneration system for Board of Management members  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 8 Resolution on the creation of 2022 authorised capital and a corresponding amendment to the articles of incorporation   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

For the full wording of the agenda items, please see the invitation on the internet at [agm.leifheit-group.com](http://agm.leifheit-group.com) or the publication in the Federal Gazette.

### Countermotions and proposals for election from shareholders

If the Company receives countermotions and/or election proposals from shareholders that must be made available within the legal deadline, these are published on the website. You can also vote on these motions and election proposals. To do so, enter the name of the shareholder and, if necessary, the letter assigned to the shareholder's countermotion or election proposal on the Company's website in the table below. Do not forget to check the required field.

| Name and if necessary, letter according to website | For the motion           | Against the motion       | Abstention               | Name and if necessary, letter according to website | For the motion           | Against the motion       | Abstention               |
|--|--------------------------|--------------------------|--------------------------|--|--------------------------|--------------------------|--------------------------|
|  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Only one field may be checked for each agenda item and for each countermotion and election proposal. Insofar as global and individual markings are made, individual markings shall have priority. If no instructions are otherwise given or if instructions are unclear or misleading, the vote will be counted as an abstention in these cases. For all agenda items, the instructions refer to the announced administration proposals in the invitation and, for all countermotions and election proposals, to the countermotions or election proposals published on the internet at [agm.leifheit-group.com](http://agm.leifheit-group.com).

Place, date

Person of the declaring party according to § 126b BGB, e.g. signature(s)